



October 6, 2022
Board of Health Meeting
Minutes

The meeting of the Board of Health for Oxford Elgin St. Thomas Health Unit was held on Thursday, October 6, 2022, in-person at 410 Buller St., Woodstock, ON, with virtual participation commencing at 3:02 p.m.

PRESENT:

Ms. L. Baldwin-Sands	Board Member*
Mr. T. Comiskey	Board Member*
Mr. T. Marks	Board Member*
Mr. L. Martin	Board Member (Chair)
Mr. D. Mayberry	Board Member
Mr. S. Molnar	Board Member*
Mr. J. Preston	Board Member (Vice Chair)*
Mr. L. Rowden	Board Member*
Mr. D. Warden	Board Member*
Ms. C. St. John	Chief Executive Officer
Dr. N. Tran	Medical Officer of Health
Ms. A. Koning	Executive Assistant

**represents virtual participation*

GUESTS:

Mr. P. Heywood	Program Director
Ms. S. MacIsaac	Program Director
Mr. D. McDonald	Director, Corporate Services and Human Resources
Ms. M. Nusink	Director, Finance (CFO)
Mr. D. Smith	Program Director
Ms. M. Cornwell	Manager, Communications
Ms. E. Arnett	Program Manager
Mr. A. DiSero	Public Health Nurse
Ms. B. Ledgley	Public Health Nurse
Mr. R. Perry	Aylmer Express

REGRETS:

Mr. G. Jones	Board Member
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1.1 CALL TO ORDER, RECOGNITION OF QUORUM

1.2 AGENDA

Resolution # (2022-BOH-1006-1.2)

Moved by D. Mayberry

Seconded by T. Comiskey

That the agenda for the Southwestern Public Health Board of Health meeting for October 6, 2022 be approved.

Carried.

1.3 Reminder to disclose Pecuniary Interest and the General Nature Thereof when Item Arises.

1.4 Reminder that Meetings are Recorded for minute-taking purposes.

2.0 APPROVAL OF MINUTES

Resolution # (2022-BOH-1006-2.1)

Moved by J. Preston

Seconded by D. Warden

That the minutes for the Southwestern Public Health Board of Health meeting for September 1, 2022 be approved.

Carried.

3.0 CONSENT AGENDA

Resolution # (2022-BOH-1006-3.0)

Moved by D. Mayberry

Seconded by T. Marks

That the Board of Health for Southwestern Public Health receive and file consent agenda items 3.1 – 3.2.

Carried.

4.0 CORRESPONDENCE RECEIVED REQUIRING ACTION

Resolution # (2022-BOH-1006-4.0)

Moved by D. Warden

Seconded by D. Mayberry

That the Board of Health for Southwestern Public Health support 4.1 - Sudbury & Districts Public Health, correspondence dated September 22, 2022 regarding Lifejacket and Personal Flotation Device Legislation.

Carried.

5.0 AGENDA ITEMS FOR INFORMATION.DISCUSSION.DECISION

5.1 Comprehensive School Health Model Presentation

C. St. John introduced E. Arnett, Program Manager for the School Health Team. E. Arnett advised that A. DiSero and B. Ledgley would be presenting on behalf of the School Team for SWPH.

A. DiSero highlighted the Health Equity Approach. He noted that the model is based on three core values in the literature surrounding Comprehensive School Health.

A. DiSero noted that Proportionate Universalism is the first core value. This approach focusses on delivering equitable service by delivering a greater volume of service to the schools we know need it the most. This ensures disproportionate pockets of need are met with proportionate care and attention by our team. He noted that SWPH has separated schools within the region into two categories: universal and priority. He noted that priority school nurses have seven schools each, whereas universal schools have 17 each.

A. DiSero noted that the second core value is carried through a knowledge of the effects of adverse childhood experiences (ACEs) on health outcomes for adults. He noted that ACEs are experiences such as physical or emotional abuse, neglect and household disfunction, to name a few. These experiences can increase poor physical and mental health outcomes.

A. DiSero noted that the third core value is the HOPE Framework (Health Outcomes from Positive Experiences) and is focused on creating positive childhood experiences (PCEs). This value is rooted in evidence that demonstrates that creating experiences and environments for children that are positive while they grow can mitigate the effects of ACEs as children develop.

A. DiSero noted that the Healthy Schools Team Logic Model includes five key components: school health in all policies, social and physical environment, school community engagement, community partnerships, and teaching and learning.

B. Ledgley noted that a priority for the healthy schools program work is mental health and well-being promotion. She noted that SWPH has several mental health initiatives that are being worked on in partnership with our area school boards, Middlesex London Health Unit, and School Mental Health Ontario. She noted that the most intensive initiative is the Health Relationship Plus Program (HRPP). This year will mark the first school year of offering this program, which is a series of skill-building sessions to grade seven and eight classes with the support of their classroom teacher. She noted that we are starting at up to 17 elementary schools with grade seven and eights across our region. She noted that SWPH along with Western University, Middlesex London Health Unit (MLHU), Thames Valley District School Board (TVDSB), and the London District Catholic School Board (LDCSB) are working together on an evaluation plan to collect data related to the program's outcomes, which is a unique opportunity. She noted that these findings will contribute to our mid and long-term team outcomes.

D. Warden asked for clarification regarding the mention of water fountains. He noted that many public buildings closed water fountains during COVID-19. E. Arnett noted that the promotion for additional water fountains in schools was an example of how SWPH's previous work with schools can result in a healthier setting for children.

L. Baldwin-Sands asked if E. Arnett could elaborate on the collaboration with MLHU. E. Arnett noted that SWPH was and continues to work collaboratively with MLHU, which has strengthened our relationship with our neighbouring health unit. She noted that COVID-19 provided the opportunity to build relationships with schools, their administrators and school boards. She believes that this has set a strong foundation for further collaborations.

L. Baldwin-Sands noted that it is wonderful to hear that there are breakout sessions happening with students. E. Arnett noted that student engagement is a key component of our work. She noted that we use student leadership to help deliver programs, as they cannot always be adult led. She noted that we see great success when students are fully engaged.

E. Arnett highlighted that the HRPP program is only delivered in select schools, with the hope to gradually deliver the program in more schools as time and resources allow. D. Mayberry noted that he has concerns with the fact that we can only deliver this program in select schools, as he believes it can have positive impacts for many more students, however understands resources are limited. E. Arnett noted that as the nurses work with the teachers, through co-facilitation, this will allow us to gradually grow the program with the support of teachers teaching the program as well. D. Mayberry expressed his appreciation for this program and the positive impact SWPH school nurses are having on youth in our community.

L. Martin thanked E. Arnett, A. DiSero and B. Ledgley for their presentation. They departed at 3:30 p.m.

5.2 Governance Standing Committee Report for October 6, 2022

L. Martin reviewed the report.

It was noted that a Strategic Planning session will occur in the New Year with the newly appointed Board of Health members.

Resolution # (2022-BOH-1006-5.2A)

Moved by L. Baldwin-Sands

Seconded by D. Warden

That the Board of Health for Southwestern Public Health approve the Governance Standing Committee's 2023 Committee workplan.

Carried.

Resolution # (2022-BOH-1006-5.2)

Moved by T. Comiskey

Seconded by T. Marks

That the Board of Health for Southwestern Public Health accept the Governance Standing Committee's Report for October 6, 2022.

Carried.

5.3 Finance and Facilities Standing Committee Report for October 6, 2022

J. Preston reviewed the report.

The board discussed mitigation funding and how it came to be. C. St. John confirmed that mitigation funding was provided to Boards of Health to ease the financial burden on municipalities when the Ministry changed the cost share ratio and when previously 100% provincially funded programs were changed to cost-shared programs. She noted that some funding that was previously a 75/25 split between the Ministry and Boards of Health, were changed to a 70/30 split, and several 100% funded programs shifted to a 70/30 split. D. Mayberry noted that the CEO, through a report to the Finance and Facilities Standing Committee is already exploring the financial impacts to SWPH, should provincial mitigation funding not flow beyond 2023 to support municipalities.

C. St. John noted at this time, we do not have concerns with 2022 cash flow. She noted that SWPH's COVID expenditures are less than what was anticipated. She noted that our obligated municipalities will be notified of the change in cash flow status after this meeting.

Resolution # (2022-BOH-1006-5.3A)

Moved by D. Mayberry

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health approve SWPH's financial statements for mandatory programs and services for the period ending June 30, 2022, as recommended by the Finance & Facilities Standing Committee.

Carried.

Resolution # (2022-BOH-1006-5.3B)

Moved by D. Warden

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health approve the audited financial statements for the Healthy Babies Healthy Children (HBHC) and Pre and Post Natal Nurse Practitioner (PPNP) programs for the period ending March 31, 2022 and ratify the signing of the Annual Reconciliation.

Carried.

Resolution # (2022-BOH-1006-5.3)

Moved by D. Warden

Seconded by T. Comiskey

That the Board of Health for Southwestern Public Health accept the Finance and Facilities Standing Committee's Report for October 6, 2022.

Carried.

5.4 Chief Executive Officer's Report for October 6, 2022

C. St. John reviewed her report.

C. St. John highlighted the fact that currently there is a great deal of staff time dedicated to catching up on program and service work and we are thrilled to see these programs and services back up and running, as they were pre-pandemic. She noted that this is good news for our communities.

C. St. John highlighted the municipal election primer that SWPH had developed, which highlights six population health priorities and explains how they impact community wellness. She noted that SWPH will be using a variety of communication channels to share this information and encourage residents to vote and discuss these health priorities with candidates.

C. St. John was pleased to advise that SWPH received notice in mid-September that the Minister of Health has approved Dr. Tran's appointment as Medical Officer of Health for SWPH.

Resolution # (2022-BOH-1006-5.4)

Moved by D. Warden

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health accept the Chief Executive Officer's report for October 6, 2022.

Carried.

5.5 Medical Officer of Health's Report for October 6, 2022

Dr. Tran reviewed his report.

Dr. Tran noted that it is very important to be up to date with your vaccinations and the bivalent vaccine is a great development. He noted that the bivalent includes both the original strain and the omicron strain. He recommended that if you are high risk than obtaining the additional dose after three months otherwise, he recommends the six-month interval.

Dr. Tran highlighted Australia's increased rate of influenza. He noted that as Canada's Southern Hemisphere counter part, he anticipates that our region will also see an increase in influenza rates for the upcoming season. Therefore, he encourages community members to obtain their influenza vaccine.

L. Baldwin-Sands commended SWPH, her latest experience obtaining her booster shot was a very good one. She noted that she was extremely pleased with how easy it was to book an appointment and come onsite for the dose to be administered. She encourages residents in the SWPH region to obtain their COVID-19 vaccine and flu shot and encouraged community members to share the booking links on their social media pages, as she will be doing so.

L. Martin congratulated Dr. Tran on his appointment and officially welcomed him as MOH for SWPH, on behalf of the entire Board of Health and staff.

Resolution # (2022-BOH-1006-5.5)

Moved by D. Mayberry

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health accept the Medical Officer of Health's report for October 6, 2022.

Carried.

6.0 NEW BUSINESS/OTHER

J. Preston noted that this is the last scheduled Board of Health meeting with the current board. He noted that as Vice Chair he would like to thank L. Martin for his service to the SWPH Board of Health and his community. He commended L. Martin on his leadership through the pandemic and noted that he will truly be missed.

C. St. John thanked L. Martin for his consistent leadership and teachings over the last four years. She noted that what she loved most about working with L. Martin is his willingness and openness to learn, which results in excellent leadership. She thanked L. Martin for his leadership during a very difficult time in public health's history. Not an easy job and he led the Board very well.

L. Martin thanked all the Board of Health members and staff for their leadership and noted that has enjoyed working with each one of them.

D. Mayberry departed at 4:04 p.m.

7.0 TO CLOSED SESSION

Resolution # (2022-BOH-1006-C7)

Moved by J. Preston

Seconded by D. Warden

That the Board of Health moves to closed session in order to consider one or more the following as outlined in the Ontario Municipal Act:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Other Criteria:

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Carried.

8.0 RISING AND REPORTING OF CLOSED SESSION

Resolution # (2022-BOH-1006-C8)

Moved by L. Baldwin-Sands
Seconded by T. Marks

That the Board of Health rise with a report.

Carried.

Resolution # (2022-BOH-1006-C3.1A)

Moved by D. Warden
Seconded by T. Comiskey

That the Board of Health for Southwestern Public Health approve the updated 2022 risk register, as presented.

Carried.

Resolution # (2022-BOH-1006-C3.1B)

Moved by D. Warden
Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health approve the 2023 risk register, as presented.

Carried.

Resolution # (2022-BOH-1006-C3.1)

Moved by J. Preston
Seconded by T. Comiskey

That the Board of Health for Southwestern Public Health approve the Governance Standing Committee's Report for October 6, 2022.

Carried.

Resolution # (2022-BOH-1006-C3.2)

Moved by D. Warden
Seconded by T. Marks

That the Board of Health for Southwestern Public Health approve the Finance and Facilities Standing Committee's Report for October 6, 2022.

Carried.

Resolution # (2022-BOH-1006-C3.3A)

Moved by D. Warden

Seconded by T. Comiskey

That the Board of Health ratify the tentative agreement reached between the Board of Health of the Oxford Elgin St. Thomas Health Unit and the Ontario Nurses' Association effective January 1, 2022 until December 31, 2024.

Carried.

Resolution # (2022-BOH-1006-C3.3)

Moved by L. Baldwin-Sands

Seconded by J. Preston

That the Board of Health for Southwestern Public Health approve the Chief Executive Officer's Report for October 6, 2022.

Carried.

10.0 ADJOURNMENT

Resolution # (2022-BOH-1006-10)

Moved by T. Marks

Seconded by L. Baldwin-Sands

That the meeting adjourns at 4:15 p.m.

Carried.

Confirmed: 