



June 15, 2022

## Governance Standing Committee Meeting Minutes

A meeting of the Board of Health Governance Standing Committee for Oxford Elgin St. Thomas Health Unit was held on Wednesday, June 15, 2022 via MS Teams commencing at 10:00 a.m.

### PRESENT:

Ms. L. Baldwin-Sands	Board Member
Mr. T. Comiskey	Board Member
Mr. L. Martin	Board Member (Chair)
Mr. L. Rowden	Board Member
Ms. C. St. John	Chief Executive Officer
Ms. A. Koning	Executive Assistant

### REGRETS:

Mr. G. Jones	Board Member
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### 1.1 CALL TO ORDER, RECOGNITION OF QUORUM

### 1.2 AGENDA:

#### Resolution # (2022-GSC-0615-1.2)

Moved by T. Comiskey

Seconded by L. Baldwin-Sands

That the June 15, 2022 agenda be approved.

Carried.

**1.3** Reminder to disclose Pecuniary Interest and the General Nature Thereof when Item Arises.

**1.4** Reminder that Meetings are Recorded for minute taking purposes.

### 2.1 APPROVAL OF MINUTES

### **Resolution # (2022-GSC-0615-2.1)**

Moved by L. Rowden

Seconded by T. Comiskey

That the minutes from the Southwestern Public Health Governance Standing Committee meeting held January 27, 2022 be approved.

Carried.

### **3.0 CONSENT AGENDA:**

None.

### **4.0 CORRESPONDENCE RECEIVED REQUIRING ACTION:**

None.

### **5.0 AGENDA ITEMS FOR INFORMATION. DISCUSSION. DECISION:**

C. St. John reviewed her report.

C. St. John noted that she reviewed the Policies and Procedures and By-Laws noting that the review was delayed due to the COVID-19 pandemic as previously communicated. She highlighted the suggested changes.

L. Baldwin-Sands asked about the land acknowledgement and asked that the document be a living document that it will be respectfully and suitably canvassed, and that it is appropriate.

L. Martin and L. Baldwin-Sands noted that they supported the change in process to reference all members of the board as "member X". This implies that all members are equal whether they are a provincial appointee, or elected official.

C. St. John noted that our Board of Health orientation will be developed with consideration of what the Competency Matrix results identified. She noted that our orientation will also include generative discussions on our programs and services.

L. Rowden noted that municipal appointees may not always support the initiatives of public health even though they are board members because they are thinking as a municipally elected individual, not as a board of health member. L. Martin noted that Oxford County does solicit interest from Council Members before election to the Board of Health.

C. St. John noted that the Committee or Board could consider sending correspondence to obligated municipalities to identify the skills and competencies that SWPH desires from their Board of Health members. Suggestions from committee members included gender (only 1 woman on the board currently), race and lived experience.

**Resolution # (2022-GSC-0615-5.1A)**

Moved by T. Comiskey

Seconded by L. Baldwin-Sands

That the Governance Standing Committee recommend to the Board of Health to approve the following updated policies and procedures as presented:

- BOH-GOV-040, BOH-GOV-060, BOH-GOV-070
- BOH-PM-010
- BOH-FIN-030
- BOH-HR-030, BOH-HR-040, BOH-HR-050, BOH-HR-060
- BOH-MISC-010

Carried.

**Resolution # (2022-GSC-0615-5.1B)**

Moved by L. Baldwin-Sands

Seconded by L. Rowden

That the Governance Standing Committee recommend to the Board of Health to approve the updated By-law 1.0 for Oxford Elgin St. Thomas Health Unit as presented.

Carried.

**Resolution # (2022-GSC-0615-5.1C)**

Moved by L. Rowden

Seconded by T. Comiskey

That the Governance Standing Committee recommend to the Board of Health to approve the updated Board of Health Quarterly Meeting Evaluation tool as presented.

Carried.

**Resolution # (2022-GSC-0615-5.1)**

Moved by L. Baldwin-Sands

Seconded by L. Rowden

That the Governance Standing Committee accept the Chief Executive Officer's Report for June 15, 2022.

Carried.

## **6.0 NEW BUSINESS/OTHER**

## **7.0 CLOSED SESSION**

There was no closed session.

## **9.0 FUTURE MEETINGS & EVENTS**

The next committee meeting is scheduled for Thursday, August 18, 2022.

## **10.0 ADJOURNMENT:**

### **Resolution # (2022-GSC-0615-10)**

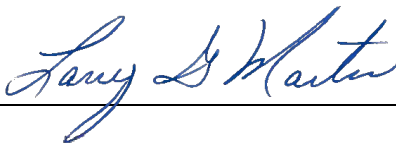
Moved by L. Rowden

Seconded by T. Comiskey

That the meeting adjourns at 10:43 a.m.

Carried.

Confirmed:



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