



June 2, 2022
Board of Health Meeting
Minutes

The meeting of the Board of Health for Oxford Elgin St. Thomas Health Unit was held on Thursday, June 2, 2022 virtually through MS Teams and at the St. Thomas site commencing at 3:01 p.m.

PRESENT:

Ms. L. Baldwin-Sands	Board Member
Mr. T. Comiskey	Board Member
Mr. G. Jones	Board Member
Mr. T. Marks	Board Member
Mr. L. Martin	Board Member (Chair)
Mr. D. Mayberry	Board Member
Mr. S. Molnar	Board Member
Mr. J. Preston	Board Member (Vice Chair)
Mr. L. Rowden	Board Member
Ms. C. St. John	Chief Executive Officer
Dr. N. Tran	Acting Medical Officer of Health
Ms. A. Koning	Executive Assistant

GUESTS:

Mr. P. Heywood	Program Director
Ms. S. MacIsaac	Program Director
Mr. D. McDonald	Director, Corporate Services and Human Resources
Ms. M. Nusink	Director, Finance
Mr. D. Smith	Program Director
Ms. N. Rowe	Senior Communications Coordinator
Ms. W. Lee	Administrative Assistant
Ms. R. Perry	Woodstock Sentinel-Review

REGRETS:

Mr. D. Warden	Board Member
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1.1 CALL TO ORDER, RECOGNITION OF QUORUM

1.2 AGENDA

Resolution # (2022-BOH-0602-1.2)

Moved by L. Baldwin-Sands

Seconded by T. Marks

That the agenda for the Southwestern Public Health Board of Health meeting for June 2, 2022 be approved.

Carried.

1.3 Reminder to disclose Pecuniary Interest and the General Nature Thereof when Item Arises.

1.4 Reminder that Meetings are Recorded for minute-taking purposes.

2.0 APPROVAL OF MINUTES

Resolution # (2022-BOH-0602-2.1)

Moved by J. Preston

Seconded by L. Rowden

That the minutes for the Southwestern Public Health Board of Health meeting for May 5, 2022 be approved.

Carried.

3.0 CONSENT AGENDA

None at this time.

4.0 CORRESPONDENCE RECEIVED REQUIRING ACTION

None at this time.

5.0 AGENDA ITEMS FOR INFORMATION.DISCUSSION.DECISION

5.1 Finance and Facilities Standing Committee Report for June 2, 2022

J. Preston reviewed the report.

Resolution # (2022-BOH-0602-5.1A)

Moved by T. Marks

Seconded by L. Martin

That the Board of Health for Southwestern Public Health approve the first quarter financial statements for Southwestern Public Health.

Carried.

S. Molnar asked about the space needs assessment related to remote work and whether a location had been determined to replace existing Woodstock site. J. Preston noted that both matters have yet to be determined as we are in the beginning stages of the space needs assessment.

Resolution # (2022-BOH-0602-5.1B)

Moved by L. Baldwin-Sands

Seconded by T. Comiskey

That the Board of Health receive and file the Amending Agreement between the Ministry of Health and Southwestern Public Health.

Carried.

Resolution # (2022-BOH-0602-5.1)

Moved by T. Marks

Seconded by D. Mayberry

That the Board of Health for Southwestern Public Health accept the Finance and Facilities Standing Committee Report for June 2, 2022

Carried.

5.2 Chief Executive Officer's Report for June 2, 2022

C. St. John reviewed her report.

C. St. John highlighted that the Ministry of Health approved all COVID-19 funding at 50%, except for COVID-19 recovery funding, which was not funded at all. She noted that she spoke with the Ministry of Health on June 1st, and she was told that there will be an opportunity to apply for in-year reimbursement after the second quarter. She noted that a key issue will be cashflow in the fall if funding is not timely from the Ministry.

The Board discussed how to address the lack of funding commitment from the Ministry and how to inform our obligated municipalities of the potential need for additional funds to manage potential cashflow concerns. It was noted that funding pre-approval from municipalities would likely be important for municipalities given many municipal councils may face a lame duck situation due to the upcoming municipal elections.

The Board directed staff and the Chair of the Finance and Facilities Standing Committee to draft a letter to the Ministry of Health to seek additional clarity and commitment regarding COVID-19 funding for the remainder of 2022 wherein the letter will express great concern regarding cashflow issues for the fall.

The Board directed staff to draft letters to our obligated municipalities to advise of the Board's intention to issue additional levy notifications in the fall should the Ministry not be timely with their Covid-19 expense reimbursement.

C. St. John reviewed the Association of Local Public Health Agenda (alPHA) resolutions for the June 14, 2022 Annual General Meeting.

The Board shared no concerns regarding the proposed resolutions and supported Dr. Tran, C. St. John, and L. Rowden to vote in support of them.

With respect to the Provincial Cooling Tower Registry for the Public Health Management of Legionella Outbreaks, Dr. Tran noted that public health would benefit tremendously if a provincial registry was accessible. He noted that when public health conducts their outbreak investigations it becomes challenging when they are not aware of cooling towers in the area, particularly as they can be a source of Legionella.

C. St. John noted that C. Richards conducted an interview with CBC regarding the Indirect Impacts of COVID-19. She noted that we are very pleased that this report is getting some traction and, as noted previously, this study will be integrated into future SWPH reports to the Board.

C. St. John noted that SWPH's "We do that, too" campaign has begun. She noted that the emphasis of the strategy is to highlight and remind our community of the many programs and services we offer.

L. Baldwin-Sands asked about future offerings of the MHM program. C. St. John noted that the team will be evaluating the key performance indicators which will inform staff on its success and inform future offerings of this program. She noted that this is one of several comprehensive school health initiatives which will run through to the end of the year. She noted that supports for students' mental wellbeing is a priority for SWPH.

Resolution # (2022-BOH-0602-5.2)

Moved by L. Baldwin-Sands

Seconded by T. Comiskey

That the Board of Health for Southwestern Public Health accept the Chief Executive Officer's report for June 2, 2022.

Carried.

6.0 NEW BUSINESS/OTHER

7.0 TO CLOSED SESSION

Resolution # (2022-BOH-0602-C7)

Moved by L. Rowden

Seconded by G. Jones

That the Board of Health moves to closed session in order to consider one or more the following as outlined in the Ontario Municipal Act:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Other Criteria:

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Carried.

8.0 RISING AND REPORTING OF CLOSED SESSION

Resolution # (2022-BOH-0602-C8)

Moved by S. Molnar

Seconded by J. Preston

That the Board of Health rise with a report.

Carried.

Resolution # (2022-BOH-0602-C3.1A)

Moved by S. Molnar

Seconded by T. Comiskey

That the Board of Health receive and file information regarding Southwestern Public Health's annual insurance renewal.

Carried.

Resolution # (2022-BOH-0602-C3.1B)

Moved by T. Marks

Seconded by G. Jones

That the Board of Health for Southwestern Public Health approve the Committee's recommendation to aware the third-party IT managed service provider as described.

Carried.

Resolution # (2022-BOH-0602-C3.1C)

Moved by L. Martin

Seconded by L. Rowden

That the Board of Health for Southwestern Public Health approve the Committee's recommendation to award the third-party temporary staffing services provider agreement as described.

Carried.

Resolution # (2022-BOH-0602-C3.1)

Moved by L. Baldwin-Sands

Seconded by D. Mayberry

That the Board of Health for Southwestern Public Health approve the Finance and Facilities Standing Committee's Report for June 2, 2022.

Carried.

Resolution # (2022-BOH-0602-C3.2)

Moved by T. Comiskey
Seconded by G. Jones

That the Board of Health for Southwestern Public Health approve the Chief Executive Officer's Report for June 2, 2022.

Carried.

10.0 ADJOURNMENT

Resolution # (2022-BOH-0602-10)

Moved by L. Baldwin-Sands
Seconded by S. Molnar

That the meeting adjourns at 3:51 p.m. to meet again on Thursday, September 1, 2022.

Carried.

Confirmed:

