

May 26, 2022

**Finance & Facilities Standing Committee
Minutes**



A meeting of the Finance & Facilities Standing Committee for Oxford Elgin St. Thomas Health Unit was held on Thursday, May 26, 2022 via electronic means and onsite participation commencing at 12:02 p.m.

PRESENT:

Mr. T. Marks	Board Member
Mr. D. Mayberry	Board Member
Mr. J. Preston	Board Member – Chair
Mr. L. Rowden	Board Member
Mr. D. Warden	Board Member
Ms. C. St. John	Chief Executive Officer
Ms. M. Nusink	Director, Finance (CFO)
Ms. A. Koning	Executive Assistant

GUESTS:

Mr. D. McDonald	Director, Corporate Services and Human Resources
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REGRETS:

Mr. S. Molnar	Board Member
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**REMINDER OF DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
WHEN ITEM ARISES**

1.1 AGENDA:

Resolution # (2022-FFSC-0526-1.2)

Moved by D. Mayberry

Seconded by L. Rowden

That the May 26, 2022 agenda be approved.

Carried.

2.0 MINUTES:

Resolution # (2022-FFSC-0526-2.1)

Moved by D. Warden

Seconded by T. Marks

That the minutes from the Southwestern Public Health Finance and Facilities Standing Committee meeting held March 28, 2022 be approved.

Carried.

3.0 CONSENT AGENDA:

None.

4.0 AGENDA ITEMS FOR INFORMATION.DISCUSSION.DECISION

C. St. John reviewed her report.

It was noted that increased spending will be seen in the second quarter statements, as many programs and services restarted during that time. It was noted that 16% of the budget that has not been spent is within both COVID-19 expenses and mandatory programs, not just mandatory programs as stated in the report.

C. St. John noted that the receipt of recent Ministry funding approval letters means this is the earliest we have seen funding letters from the Ministry in a long time, which is great. She confirmed that we received the 1% base budget funding increase, which was also what the Board approved. She noted that mitigation funding was provided to health units to temporarily offset the cost-sharing burden for municipalities. The mitigation aims to help offset the impact of the provincial change in the cost-share formula. SWPH did receive this mitigation funding for 2022.

C. St. John noted that she has met with the Ministry to obtain additional information regarding the COVID-19 funding that was received. She noted that every health unit received less than what they submitted for COVID-19 expenses and that no health unit received COVID-19 recovery funding. She noted that the Ministry of Health has confirmed that COVID-19 expenses will be covered. She noted that the Ministry of Health advised that COVID-19 expenses may be recovered via an in-year extraordinary cost reimbursement process. She noted that SWPH is evaluating our ability to conduct some of our work given that some funding was received at all such as COVID-19 recovery funding.

C. St. John noted that the one-time funding provincial request for the Feasibility Study for a potential Supervised Consumption Site, was declined. She noted that SWPH is exploring alternate funding possibilities, to ensure this work moves forward as discussed.

D. Mayberry raised concerns regarding SWPH's cashflow. He noted that given the shortfall of funding and our previous experience with our cashflow, we need to plan for the remainder of the fiscal year. C. St. John noted that she and M. Nusink monitor cashflow on a regular basis and will continue to monitor it. She noted that the increase to the Line of Credit that was approved at the April board meeting is one mitigation tool. She noted that she will continue to keep the Committee and Board apprised of any concerns should cashflow projections signal a need for additional support. She noted that future planning is challenging given the Ministry of Health may change their direction regarding vaccination efforts in the fall.

L. Rowden noted that we do not know which government will be elected and if they will approve COVID-19 expenses beyond the provincial election. J. Preston noted that the provincial government and Ministries continue to operate after the writ drops. It was noted that there is a possibility that COVID-19 expenses may not be covered after the provincial election.

The Committee discussed the installation of Electric Vehicle Charging Stations at the St. Thomas site. The Committee directed staff to reach out to municipal partners to obtain additional information as to how they proceeded with the installation and grant process within their own municipalities. At this time, SWPH will continue to obtain additional information and not move forward with the installation. It was noted that it is not within the current operating budget. There is an opportunity to consider adding this to the budget in the future and that this work is aligned with our climate change initiatives.

The Committee discussed the HVAC system concerns at the St. Thomas site. The Committee directed staff to hire a consultant to review the report from Daiken and the situation overall, as SWPH does not have experts in HVAC and a consultant would be better suited to provide SWPH with recommendations on next steps to resolve the matter. It was noted that there may be issues beyond the HVAC system itself, so a more fulsome investigation into the issues may be needed.

Resolution # (2022-FFSC-0526-4.1A)

Moved by D. Warden

Seconded by T. Marks

That the Finance & Facilities Standing Committee recommend to the Board of Health to approve the first quarter financial statements for Southwestern Public Health.

Carried.

Resolution # (2022-FFSC-0526-4.1B)

Moved by L. Rowden

Seconded by D. Mayberry

That the Finance and Facilities Standing Committee recommend to the Board of Health to receive and file the Amending Agreement between the Ministry of Health and Southwestern Public Health.

Carried.

Resolution # (2022-FFSC-0526-4.1)

Moved by D. Mayberry

Seconded by D. Warden

That the Finance and Facilities Standing Committee accept the Chief Executive Officer's report for May 26, 2022.

Carried.

5.0 CLOSED SESSION

Resolution # ((2022-FFSC-0526-C6)

Moved by D. Mayberry

Seconded by L. Rowden

That the Finance & Facilities Standing Committee moves to closed session in order to consider one or more of the following as outlined in the Ontario Municipal Act:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Other Criteria:

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Carried.

6.0 RISING AND REPORTING OF THE CLOSED SESSION

Resolution # (2022-FFSC-0526-C7)

Moved by D. Mayberry
Seconded by L. Rowden

That the Finance and Facilities Standing Committee rise with a report.

Carried.

Resolution # ((2022-FFSC-0526-3.1A(C))

Moved by L. Rowden
Seconded by T. Marks

That the Finance & Facilities Standing Committee receive and file information regarding Southwestern Public Health's annual insurance renewal.

Carried.

Resolution # ((2022-FFSC-0526-3.1(C))

Moved by D. Warden
Seconded by D. Mayberry

That the Finance and Facilities Standing Committee for Southwestern Public Health's Board of Health approve the Chief Executive Officer's Report for May 26, 2022.

Carried.

D. Mayberry asked if C. St. John and/or M. Nusink are aware of any commitment to mitigation funding beyond 2022. C. St. John advised that she is not aware of any commitments for the 2023 year or beyond and that a more fulsome discussion regarding mitigation funding will occur at the next Committee meeting.

7.0 NEW BUSINESS/OTHER

None.

8.0 FUTURE MEETINGS & EVENTS

None at this time.

9.0 ADJOURNMENT

Resolution # (2022-FFSC-0526-9.0)

Moved by T. Marks

Seconded by D. Warden

That the meeting adjourns at 1:21 p.m.

Carried.

Confirmed by Mr. J. Preston

A handwritten signature in dark ink, appearing to read "J. Preston", is written over a horizontal line.