



A meeting of the Finance & Facilities Standing Committee for Oxford Elgin St. Thomas Health Unit was held on Monday, September 20, 2021 via electronic means commencing at 10:29 a.m.

PRESENT:

Mr. T. Marks	Board Member
Mr. D. Mayberry	Board Member
Mr. S. Molnar	Board Member
Mr. J. Preston	Board Member – Chair
Mr. L. Rowden	Board Member
Mr. D. Warden	Board Member
Ms. C. St. John	Chief Executive Officer
Ms. M. Nusink	Director, Finance (CFO)
Ms. A. Koning	Executive Assistant

**REMINDER OF DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
WHEN ITEM ARISES**

1.1 AGENDA:

Resolution # (2021-FFSC-0920-1.2)

Moved by T. Marks

Seconded by S. Molnar

That the September 20, 2021 agenda be approved.

Carried.

2.0 MINUTES:

Resolution # (2021-FFSC-0920-2.1)

Moved by D. Mayberry

Seconded by D. Warden

That the minutes from the Southwestern Public Health Finance and Facilities Standing Committee meeting held May 17, 2021 be approved.

Carried.

3.0 CONSENT AGENDA:

None.

4.0 AGENDA ITEMS FOR INFORMATION.DISCUSSION.DECISION

C. St. John reviewed her report.

C. St. John noted that the staffing levels have increased from 165 full time staff members to well over 300. She noted that the increase in staffing levels is directly related to SWPH's pandemic response.

D. Mayberry asked if the staffing levels will remain based on our pandemic response. C. St. John noted that originally, we anticipated these staffing levels would be adjusted as of December 2021. She noted that SWPH has now been told that we will be heavily involved in the vaccination efforts for those aged 5-11 as well as the administration of third doses. Because of this, C. St. John noted that she believes these staffing levels will remain well into the 2022 fiscal year.

Resolution # (2021-FFSC-0920-4.1A)

Moved by D. Warden

Seconded by S. Molnar

That the Finance & Facilities Standing Committee recommend to the Board of Health to approve the second quarter financial statements for Southwestern Public Health.

Carried.

C. St. John reviewed the proposed changes of BOH-FIN-020 Board Members' Renumeration as presented.

D. Mayberry asked if this is in alignment with other Boards of Health renumeration policy. C. St. John noted that this is aligned with others.

S. Molnar asked if staff could align the review of policies to the municipal election, every four years, as there would be impact to those who are incoming elected officials.

Resolution # (2021-FFSC-0920-4.1B)

Moved by D. Warden

Seconded by D. Mayberry

That the Finance & Facilities Standing Committee recommend to the Board of Health to accept the revised policy BOH-FIN-020 Board Members' Renumeration as presented.

Carried.

C. St. John reviewed the Amending Agreement and Funding Grant highlights.

C. St. John noted that the terms and conditions associated with agreements were reviewed and there were no concerns.

Resolution # (2021-FFSC-0920-4.1C)

Moved by T. Marks

Seconded by L. Rowden

That the Finance and Facilities Standing Committee recommend to the Board of Health to receive and file the Amending Agreement between the Ministry of Health and Southwestern Public Health.

Carried.

C. St. John noted that SWPH is experiencing significant cash flow concerns. She noted that the Ministry has advised that we will receive further funding at a later date. She noted that with our second quarter submission to the Ministry, SWPH clearly articulated the need to receive funding imminently given our cash flow shortage.

C. St. John noted that, as President of the Association of Public Health Business Administration (AOPHBA) and a member of Association of Local Health Association (alPHa), she has discussed this issue with those Associations. C. St. John noted that she has advocated to the Ministry for timely reimbursement. She hopeful that a meeting with the Ministry will be arranged to reiterate that funding is a basic principle of emergency management.

C. St. John noted that SWPH has done everything we can ahead of suggesting the levying of our obligated municipalities. She noted that the municipalities did receive the return of SWPH Reserve Funds in 2019. She recommended that SWPH return any additional levy funds once the Ministry has provided the cash.

L. Rowden noted that large organizations within the regions should be assisting with the vaccination efforts.

The committee discussed the need for SWPH to receive funding in a timely manner given the Ministry mandated SWPH to lead the pandemic response and mass immunization efforts. The committee noted that they would advocate to their provincial contacts for timely funding. It was noted that the Ministry may have cash flow concerns as well and we may have to consider the possibility that the Ministry will not provide funds on a go forward basis.

It was suggested that an advocacy letter from SWPH and all municipalities within the region be sent to the Ministry.

C. St. John reminded committee members that any correspondence or discussion of such should be forthcoming to the Board of Health for consideration first.

D. Warden noted that the Ministry does have the authority to transfer the obligation of funding from themselves to the obligated municipalities, for the funds that are outstanding.

S. Molnar departed meeting at 11:01 a.m.

Resolution # (2021-FFSC-0920-4.1D)

Moved by D. Warden

Seconded by L. Rowden

That the Finance and Facilities Standing Committee recommend to the Board of Health that Southwestern Public Health send an additional levy letter to each obligated municipality requesting their proportionate share of a total of \$4,000,000 to ensure Southwestern Public Health's financial obligations are met until such time as the Province of Ontario reimburses Southwestern Public Health for its COVID-19 expenditures.

Carried.

Resolution # (2021-FFSC-0920-4.1)

Moved by D. Warden

Seconded by L. Rowden

That the Finance and Facilities Standing Committee accept the Chief Executive Officer's Report for September 20, 2021.

Carried.

5.0 NEW BUSINESS/OTHER

None.

6.0 CLOSED SESSION

Resolution # ((2021-FFSC-0920-C6)

Moved by T. Marks

Seconded by L. Rowden

That the Finance & Facilities Standing Committee moves to closed session in order to consider one or more of the following as outlined in the Ontario Municipal Act:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Other Criteria:

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Carried.

7.0 RISING AND REPORTING OF THE CLOSED SESSION

Resolution # (2021-FFSC-0920-C7)

Moved by D. Mayberry

Seconded by D. Warden

That the Finance and Facilities Standing Committee rise with a report.

Carried.

Resolution # (2021-FFSC-0920-3.1A(C))

Moved by D. Warden

Seconded by L. Rowden

That the Finance and Facilities Standing Committee recommend to the Board of Health to extend the Woodstock facilities building lease for an additional two years.

Carried.

Resolution # (2021-FFSC-0920-3.1B(C))

Moved by L. Rowden

Seconded by D. Mayberry

That the Finance and Facilities Standing Committee recommend to the Board of Health to direct staff to restart the search for a new facility for Southwestern Public Health's Woodstock site.

Carried.

Resolution # (2021-FFSC-0920-3.1(C))

Moved by D. Mayberry

Seconded by D. Warden

That the Finance and Facilities Standing Committee for Southwestern Public Health's Board of Health approve the Chief Executive Officer's Report for September 20, 2021.

Carried.

8.0 FUTURE MEETINGS & EVENTS

Next meeting of the committee is scheduled for November 15, 2021.

9.0 ADJOURNMENT

Resolution # (2021-FFSC-0920-9.0)

Moved by T. Marks

Seconded by D. Warden

That the meeting adjourns at 11:27 a.m.

Carried.

Confirmed by Mr. J. Preston

