



A meeting of the Finance & Facilities Standing Committee for Oxford Elgin St. Thomas Health Unit was held on Tuesday, May 17, 2021 via electronic means commencing at 10:30 a.m.

PRESENT:

Mr. T. Marks	Board Member
Mr. D. Mayberry	Board Member
Mr. S. Molnar	Board Member
Mr. J. Preston	Board Member – Chair
Mr. L. Rowden	Board Member
Mr. D. Warden	Board Member
Ms. C. St. John	Chief Executive Officer
Ms. M. Nusink	Director, Finance (CFO)
Ms. A. Koning	Executive Assistant

**REMINDER OF DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF
WHEN ITEM ARISES**

1.1 AGENDA:

Resolution # (2021-FFSC-0517-1.2)

Moved by L. Rowden

Seconded by S. Molnar

That the May 17, 2021 agenda be approved.

Carried.

2.0 MINUTES:

Resolution # (2021-FFSC-0517-2.1)

Moved by D. Mayberry

Seconded by L. Rowden

That the minutes from the Southwestern Public Health Finance and Facilities Standing Committee meeting held March 15, 2021 be approved.

Carried.

Resolution # (2021-FFSC-0517-2.2)

Moved by D. Warden

Seconded by S. Molnar

That the minutes from the Southwestern Public Health Finance and Facilities Standing Committee meeting held May 4, 2021 be approved.

Carried.

3.0 CONSENT AGENDA:

None.

4.0 AGENDA ITEMS FOR INFORMATION.DISCUSSION.DECISION

C. St. John reviewed her report.

M. Nusink noted that there was an error in the report. She confirmed that the amount overspent is \$248,000, the report will be revised and updated on the BOH Portal and external website.

C. St. John noted that the amount of reporting in the Annual Service Plan was minimized by the Ministry of Health, given the current pandemic response and demands on staff time.

D. Mayberry asked C. St. John if she felt that she had flexibility and the ability to meet the Annual Service Plan given the ever-evolving pandemic response SWPH is leading in our community. C. St. John noted that she has received confirmation from the Ministry that there is flexibility of meeting program plans and requirements and was directed to put the pandemic response and mass immunization of our community members as priority number one. She confirmed that the Ministry is aware that we are operating a Business Continuity Plan and that all programs will not be achievable at full capacity during the pandemic.

D. Mayberry asked if SWPH is looking for a longer-term plan for the Woodstock site. He believes that the placement of the fridges is temporary given we are not using the reception areas at this time. C. St. John noted that we continue to explore opportunities for the Woodstock site and confirmed that the fridge locations are temporary at this time and will be moved out of the reception area once clinics reopen.

Resolution # (2021-FFSC-0517-4.1A)

Moved by D. Mayberry

Seconded by D. Warden

That the Finance & Facilities Standing Committee recommend to the Board of Health to approve the first quarter financial statements for Southwestern Public Health.

Carried.

Resolution # (2021-FFSC-0517-4.1B)

Moved by T. Marks

Seconded by L. Rowden

That the Finance & Facilities Standing Committee recommend that the Board of Health ratify the signing of the Annual Service Plan for 2021.

Carried.

Resolution # (2021-FFSC-0517-4.1)

Moved by S. Molnar

Seconded by D. Mayberry

That the Finance and Facilities Standing Committee accept the Chief Executive Officer's Report for May 17, 2021.

Carried.

5.0 NEW BUSINESS/OTHER

None.

6.0 CLOSED SESSION

Resolution # (2021-FFSC-0517-C6)

Moved by T. Marks

Seconded by D. Mayberry

That the Finance & Facilities Standing Committee moves to closed session in order to consider one or more of the following as outlined in the Ontario Municipal Act:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Other Criteria:

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or

- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Carried.

7.0 RISING AND REPORTING OF THE CLOSED SESSION

Resolution # (2021-FFSC-0517-C7)

Moved by D. Warden

Seconded by D. Mayberry

That the Finance and Facilities Standing Committee rise with a report.

Carried.

Resolution # (2021-FFSC-0517-3.1A(C))

Moved by D. Warden

Seconded by D. Mayberry

That the Finance & Facilities Standing Committee receive and file information regarding Southwestern Public Health's annual insurance renewal.

Carried.

Resolution # (2021-FFSC-0517-3.1(C))

Moved by S. Molnar

Seconded by L. Rowden

That the Finance and Facilities Standing Committee for Southwestern Public Health's Board of Health accept the Chief Executive Officer's Report for May 17, 2021.

Carried.

Resolution # (2021-FFSC-0517-3.2(C))

Moved by D. Warden

Seconded by L. Rowden

That the Finance and Facilities Standing Committee for Southwestern Public Health's Board of Health approve the Chief Executive Officer's Report for May 17, 2021.

Carried.

8.0 FUTURE MEETINGS & EVENTS

Next meeting of the committee is scheduled for September 20, 2021.

9.0 ADJOURNMENT

Resolution # (2021-FFSC-0517-9.0)

Moved by T. Marks

Seconded by D. Warden

That the meeting adjourns at 11:18 a.m.

Carried.

Confirmed by Mr. J. Preston

