



January 7, 2021
Board of Health Meeting
Minutes

A meeting of the Board of Health for Oxford Elgin St. Thomas Health Unit was held on Thursday, January 7, 2021 virtually through MS Teams commencing at 3:00 p.m.

PRESENT:

Ms. L. Baldwin-Sands	Board Member
Mr. G. Jones	Board Member
Mr. T. Marks	Board Member
Mr. L. Martin	Board Member (Chair)
Mr. D. Mayberry	Board Member
Mr. S. Molnar	Board Member
Mr. J. Preston	Board Member (Vice Chair)
Mr. L. Rowden	Board Member
Ms. S. Talbot	Board Member
Dr. J. Lock	Medical Officer of Health
Ms. C. St. John	Chief Executive Officer
Ms. A. Koning	Executive Assistant

GUESTS:

Ms. M. Cornwell	Manager, Communications
Mr. P. Heywood	Program Director
Mr. D. McDonald	Director, Corporate Services and Human Resources
Mr. D. Smith	Program Director
Ms. C. Walker	Program Director
Mr. F. Harmos	Program Manager
Ms. K. Andrews	Public Health Nurse
Ms. W. Lee	Administrative Assistant
Mr. I. McCallum	St. Thomas Times Journal
Mr. G. Colgan	Woodstock Sentinel-Review
Mr. R. Perry	Aylmer Express

REGRETS:

Mr. D. Warden	Board Member
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1.1 CALL TO ORDER, RECOGNITION OF QUORUM

The meeting was chaired by Cynthia St. John.

1.2 AGENDA

Resolution # (2021-BOH-0107-1.2)

Moved by L. Baldwin-Sands

Seconded by L. Rowden

That the updated agenda for the Southwestern Public Health Board of Health meeting for January 7, 2021 be approved.

Carried.

1.3 Reminder to disclose Pecuniary Interest and the General Nature Thereof when Item Arises.

1.4 Reminder that Meetings are Recorded for minute-taking purposes.

1.5 Delegation of Officers

L. Martin noted that during these unprecedented times it was suggested that the Board of Health deviate from the Terms for Election of Officers policy. The change in Leadership of the board during a pandemic response would have an effect on the ability to respond and therefore wish to extend the terms of the Board Chair and Vice Chair for a one-year term.

The matter was discussed with no objections.

Resolution # (2021-BOH-0107-1.5)

Moved by S. Talbot

Seconded by D. Mayberry

That the Board of Health for Southwestern Public Health, given the current global pandemic, deviate from policy BOH-GOV-060, Terms for Election of Officers for the 2021 period.

Carried.

Resolution # (2021-BOH-0107-1.5A)

Moved by S. Talbot

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health extend the current terms of the Chair, Larry Martin, and Vice Chair, Joe Preston, for the 2021 year.

Carried.

Resolution # (2021-BOH-0107-1.5B)

Moved by D. Mayberry

Seconded by G. Jones

That further to Board of Health Policy BOH-GOV-030, the Board of Health Chair for Southwestern Public Health delegate the Chief Executive Officer for Southwestern Public Health as acting “Head” for the purpose of ensuring day-to-day fulfilment of Southwestern Public Health’s compliance obligations under the Municipal Freedom and Information and Protection of Privacy Act (MFIPPA).

Carried.

2.0 APPROVAL OF MINUTES

Resolution # (2021-BOH-0107-2.1A)

Moved by L. Rowden

Seconded by S. Talbot

That the minutes for the Southwestern Public Health Board of Health meeting for December 3, 2020 be approved.

Carried.

3.0 CONSENT AGENDA

D. Mayberry requested that consent agenda item 3.1 be removed from the Resolution as receive and file.

Resolution # (2021-BOH-0107-3.0)

Moved by D. Mayberry

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health receive and file consent agenda item 3.2.

Carried.

4.0 CORRESPONDENCE RECEIVED REQUIRING ACTION

D. Mayberry requested that it be supported by Southwestern Public Health. L. Baldwin-Sands requested that this agenda item be circulated to Southwestern Public Health Municipal

Partners so that they may be aware of this matter. C. St. John confirmed that SWPH will distribute this letter to municipal partners.

Resolution # (2021-BOH-0107-3.0A)

Moved by D. Mayberry

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health support consent agenda item 3.1, Basic Income for Income Security during COVID-19 Pandemic and Beyond, from Thunder Bay District Public Health.

Carried.

5.0 AGENDA ITEMS FOR INFORMATION.DISCUSSION.DECISION

5.1 Attachment Theory and the Circle of Security Report and Presentation

F. Harmos and K. Andrews presented the Attachment Theory and the Circle of Security presentation.

K. Andrews provided an overview of the practical implementation of this theory. She provided examples of the application of these practices within the Healthy Babies and Healthy Children programming and noted its success.

L. Martin thanked F. Harmos and K. Andrews for their presentation.

L. Rowden asked how referrals are obtained. K. Andrews noted that there are a variety of partners, such as the hospitals, health care providers, and Family and Children's Services' case workers that refer clients to SWPH.

S. Molnar requested that the presentation be circulated to board members.

D. Mayberry asked how this program is rolled out within our community. K. Andrews noted that our existing partnerships within the community are integral in rolling this program out. She noted that using the same language as similar service providers is essential.

It was noted that the Board is supportive of the report and encourages staff to continue this work.

Resolution # (2021-BOH-0107-5.1)

Moved by L. Rowden

Seconded by G. Jones

That the Board of Health for Southwestern Public Health receive and file the Attachment Theory and the Circle of Security report.

Carried.

5.2 Governance Standing Committee Report for January 2021

L. Martin provided an overview of his report.

Resolution # (2021-BOH-0107-5.2A)

Moved by L. Baldwin-Sands

Seconded by S. Talbot

That the Board of Health for Southwestern Public Health accept the Governance Standing Committee Workplan for 2021.

Carried.

Resolution # (2021-BOH-0107-5.2)

Moved by J. Preston

Seconded by L. Rowden

That the Board of Health for Southwestern Public Health accept the Governance Standing Committee Report for January 7, 2021.

Carried.

5.3 Chief Executive Officer's Report

C. St. John reviewed her report.

C. St. John noted that the vaccine administration within our region is top of mind and our Communications Team is developing a comprehensive strategy to support the vaccine rollout.

C. St. John noted that these are extraordinary times and our staff are feeling the effects of the leadership role we have within this pandemic. She noted that SWPH is dedicated to ensuring our staff are supported and resources are provided to them as needed.

G. Jones noted that he must leave the meeting at this time due to a prior commitment.

L. Rowden asked if there is a testing strategy with schools. C. St. John advised that she is unaware of any strategies that are being developed for students within schools. Dr. Lock noted that PHO and the Ministry are continuously monitoring cases and schools and will advise if further public health interventions are required in schools. She noted that investigations thus far have determined that schools are not a significant factor to the community spread of the virus.

S. Molnar noted that the leadership at SWPH have been participating in daily meetings regarding the long-term care home outbreaks at Maple Manor and Peoplecare. He noted that this is a display of quality leadership and he is grateful to the staff at SWPH.

S. Molnar commended A. Pavletic on her participation on his weekly Mayor Facebook Live broadcast and appreciated the support by SWPH. He noted that a similar presentation that was presented by A. Pavletic yesterday may be beneficial for other municipalities to share. C. St. John noted that she appreciates the feedback and SWPH will consider his suggestion.

L. Martin asked if there is messaging developed to support the need to continue adhering to public health measures for those who do receive the COVID-19 vaccine. Dr. Lock noted that our staff will be developing messaging to support this message and she believes that the Ministry is developing messaging as well.

Resolution # (2021-BOH-0107-5.3)

Moved by S. Molnar

Seconded by S. Talbot

That the Board of Health for Southwestern Public Health accept the Chief Executive Officer's report for January 7, 2021.

Carried.

5.4 Medical Officer of Health's Report for January 2021

Dr. Lock reviewed her report.

Dr. Lock noted that SWPH has yet to have a case of the UK variant. She noted that SWPH is conducting a thorough investigation on cases that have the South African variant as initial research suggests that vaccines may not work as well against the variant and that people may also face a risk of reinfection.

Dr. Lock noted that SWPH is preparing to administer vaccine in a broader way. Internally, we are establishing a Task Force that will lead this work. She noted that we are convening the Health System Emergency Operations Centre (EOC) on January 8, where we will initiate the establishment of an Advisory Group that will support SWPH's lead in vaccine administration

within the SWPH region. She noted that the group will consist of various healthcare representatives and municipal partners.

Dr. Lock noted that the province anticipates vaccine shipments of 5 million doses each month starting in April. She noted that based on our regional population, we hope to plan for the administration of 1,000 doses per day by spring.

Dr. Lock noted that SWPH is working on vaccine sequencing to ensure that our most vulnerable population receive vaccines first. She noted that all long-term care home staff have received notification that they will receive vaccines. She noted that we have heard that additional Pfizer vaccines will be received at London Health Sciences and will be designated for the SWPH region.

S. Molnar advised Dr. Lock and C. St. John that, if SWPH requires advocacy for vaccine allocation, the Board of Health can be called upon to support this request.

Resolution # (2021-BOH-0107-5.4)

Moved by J. Preston

Seconded by T. Marks

That the Board of Health for Southwestern Public Health accept the Medical Officer of Health's Report for January 7, 2021.

Carried.

6.0 NEW BUSINESS/OTHER

None at this time.

7.0 TO CLOSED SESSION

Resolution # (2021-BOH-0107-C7)

Moved by J. Preston

Seconded by L. Baldwin-Sands

That the Board of Health moves to closed session in order to consider one or more the following as outlined in the Ontario Municipal Act:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Other Criteria:

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Carried.

8.0 RISING AND REPORTING OF CLOSED SESSION

Resolution # (2021-BOH-0107-C8)

Moved by D. Mayberry

Seconded by S. Talbot

That the Board of Health rise with a report.

Carried.

Resolution # (2021-BOH-0107-C2.0)

Moved by J. Preston

Seconded by D. Mayberry

That the Board of Health for Southwestern Public Health receive and file consent agenda item 2.1.

Carried.

Resolution # (2021-BOH-0107-C3.1(A))

Moved by S. Talbot

Seconded by L. Rowden

That the Board of Health for Southwestern Public Health approve the risk register for 2021 as presented.

Carried.

Resolution # (2021-BOH-0107-C3.1)

Moved by T. Marks

Seconded by L. Baldwin-Sands

That the Board of Health for Southwestern Public Health accept the Governance Standing Committee Report for January 7, 2021.

Carried.

Resolution # (2021-BOH-0107-C3.2)

Moved by S. Molnar

Seconded by D. Mayberry

That the Board of Health for Southwestern Public Health accept the Chief Executive Officer's report for January 7, 2021.

Carried.

D. Mayberry asked for clarity on the process of reporting absences with schools and how SWPH handles positive cases within schools. C. St. John noted that SWPH staff will reiterate messaging to the public that clarifies that if there is a positive case within the school, parents will be notified.

10.0 ADJOURNMENT

Resolution # (2021-BOH-0107-10)

Moved by J. Preston

Seconded by D. Mayberry

That the meeting adjourns at 5:05 p.m. to meet again on Thursday, February 4, 2020.

Carried.

Confirmed: _____

